

General Meeting Agenda

Club name: University of Melbourne Information Security Club
Special General Meeting
Date of meeting: 31/03/2021
Advertised time: 2:00pm

Item 1 Attendance

- 1.1 Opening
- 1.2 Attendance

Item 2 Adoption of the Agenda (*motion*)

Item 3 Constitution

- Distribution of club constitution
- Ratification (adoption) of the club constitution (*motion*)

Item 4 Elections

- 4.1** Appointment/confirmation of Returning Officer (*motion*)
- 4.2** Outline of election procedure
- 4.3** Nomination and election of each Constitutional committee position:
 - Secretary
 - One General Committee Member

All of whom must be University of Melbourne students as per section 5 of the club's constitution.

Item 5 Other Business

- 5.1** Appointment of bank account signatories (*motion including names and bank account number*)

Item 6 Close